



NIGER DELTA DEVELOPMENT COMMISSION (NDDC)

167 Aba Road, Port Harcourt



INVITATION FOR PRE-QUALIFICATION FOR PROCUREMENT OF GOODS

1.0 INTRODUCTION

- 1.1 The Board and Management of the Niger Delta Development Commission (NDDC) in line with its statutory mandate and the Niger Delta Regional Development Master Plan (NDRDMP) wishes to procure various goods in the mandate nine (9) States of the region. The full list of the intended goods to be procured is as shown below.

Consequently, the Commission wishes to engage the services of experienced and qualified contractors to undertake the procurement of the goods listed below.

2.0 SCOPE OF SERVICES

- 2.1 The scope of services to be rendered are as indicated against each or group of similar goods contained in the list.

3.0 ELIGIBILITY CRITERIA:

- 3.1 This solicitation for Pre-Qualification shall be based on meeting the following minimum eligibility criteria:
- Evidence of registration with Corporate Affairs Commission (CAC) by inclusion of Certificate of Incorporation and Article of Association;
 - Detailed Company Profile;
 - Evidence of current Tax Clearance Certificate (for the last three years) corresponding with the declared Annual Turnovers by inclusion of photocopy;
 - Evidence of Compliance with the Pensions Reforms Act, 2004 by inclusion of Compliance Certificate from the National Pension Commission;
 - Evidence of Compliance with the Social Insurance Fund Amendment Act, 2011 by inclusion of Compliance Certificate from the Social Insurance Fund;
 - Evidence of Compliance with the Industrial Training Fund Amendment Act, 2011 by inclusion of Compliance Certificate from the Industrial Training Fund;
 - Evidence of Registration in the National Database of Contractors, Consultants and Service Providers by attaching the Interim Registration Report from BPP.
 - Evidence of relevant work experience in at least three (3) jobs of similar nature and complexity executed within the last five (5) years with verifiable Award letters and Certificates of Payments or Job Completion;
 - Evidence of possession of Financial Capability by inclusion of the declared Annual Turnovers for three (3) years and as related to the Firm's Audited Accounts;
 - Evidence of possession of adequate and qualified personnel to execute the work by inclusion of their resumes, qualifications and professional certificates;
 - Evidence of possession of the relevant Equipment, Instruments, Warehouse or/and other relevant facilities where necessary;
 - Affidavit that the firm is not in receivership, insolvency or bankruptcy;
 - Affidavit that none of the directors of the company has any criminal conviction relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts;
 - Affidavit that none of the directors of the company are officers of the Federal Service or BPP;
 - Compliance to other specific requirements relevant to the intended procurement.

1.0 LIST OF GOODS FOR PRE-QUALIFICATION

NO	DESCRIPTION OF GOODS FOR PRE-QUALIFICATION	LOCATION
1.	Supply of books/setting up study facility for Nursery, Primary and Secondary Schools in various communities across the Niger Delta States (10 Lots)	Regional
2.	Provision of Science Laboratory Equipment to selected Tertiary Institutions (Lots 1-2)	Regional
3.	Provision of Drugs and Hospital Equipment for Hospitals and Clinics in the Niger Delta Region (Lots 1 2)	Regional
4.	Supply of Essential Drugs to Primary Healthcare Centres in the Region	Regional
5.	Purchase of 1-No. CAT 1000KVA Power Generating Set	Regional
6.	Artisanal Fishing Input & Gear for Cooperative Societies in Ondo State	Regional
7.	Region-Wide IT Service Management & Incidence Response including Access Control (Lot 4): Supply of Switches and Servers.	Regional



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5.0 PRE-QUALIFICATION AND TENDER PROCEDURES

- 5.1 The procedure for the selection of any interested and qualified Contracting Firm shall be as stated below:
- Submission of Invitation for Pre-Qualification within the specified deadline as indicated in Item 7.1 below;
 - Opening of Pre-Qualification documents;
 - Evaluation of Pre-Qualification documents (assessment, evaluation and selection of qualified Firms);
 - Listing of Pre-qualified Contractors in the Commission's website;
 - Invitation to Tender (for Pre-qualified Firms only).

6.0 SUBMISSION OF PRE-QUALIFICATION DOCUMENTS

- 6.1 One (1) copy each of the serially arranged required documents (Pre-Qualification Documents) with CLEARLY LABELLED SEPARATORS must be packaged in ONE (1) sealed envelope and clearly marked on the TOP with the "name of the CHOSEN GOODS".
- 6.2 PLACE OF SUBMISSION: Pre-qualification documents are to be submitted in tamper-proof box located in the office stated below.

Pre-Qualification for the "name of the CHOSEN GOODS" and address as stated below.

The Head, Procurement
8th Floor, Head office Building
Niger Delta Development Commission
167, Aba Road Port Harcourt.

7.0 CLOSING DATE FOR SUBMISSION OF PRE-QUALIFICATION DOCUMENTS

- 7.1 The closing date for this Invitation for Pre-Qualification for all interested and qualified Contractors is on or before 12:00 noon, Friday, September 21, 2018.

8.0 DATE FOR OPENING OF PRE-QUALIFICATION DOCUMENTS

- 8.1 This Invitation for Pre-Qualification will be opened immediately after the closing time indicated in Item 7.1 above and processed.

9.0 OTHER INFORMATION

- 9.1 Any interested and qualified firm(s) should not indicate interest in more than one (1) item.
- 9.2 Only short-listed (Pre-Qualified) firms will be invited for further considerations.
- 9.3 All inquiries regarding this advertisement should be directed to:

"The Head, Procurement Unit
8th Floor, Head office Building
Niger Delta Development Commission
167, Aba Road Port Harcourt."

10.0 DISCLAIMER:

- 10.1 This Invitation To Pre-Qualification is published for the information of any qualified and prospective firm(s) only and does not constitute the award or an offer by the Board and Management of the Commission to transact with any party for the intended procurements nor does it also constitute a commitment or obligation on the part of the Board and Management of the Commission to procure the concession goods.
- 10.2 The Board and Management of the Commission will not be responsible for any costs or expenses incurred by any interested party(ies) in connection with any response to this Invitation to Pre-Qualification and/or the preparation or submission in response to an inquiry.
- 10.1 The Board and Management of the Commission is not bound to consider or shortlist any qualified and prospective firm(s) and reserves the right to annul the selection process at any time without any liabilities and assigning any reason thereof.

Signed:
Management



NDDC
... *Determined to make a Difference*

No. 167, Aba Road, Port Harcourt, Rivers State, NIGERIA
www.nddc.gov.ng

